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**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE
ACCOUNTS
31 MARCH 2016**

COMPANY REGISTRATION NUMBER 03529271

Charity Number 1070854

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

ACCOUNTS

YEAR ENDED 31 MARCH 2016

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SAFELINE WARWICK COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2016

The trustees, who are also directors for the purposes of company law, present their report and the unaudited accounts of the charity for the year ended 31 March 2016.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name Safeline Warwick

Charity registration number 1070854

Company registration number 03529271

Principal office 6a New Street
Warwick
CV34 4RX

Registered office

The trustees

The trustees who served the charity during the period were as follows:

L Atkinson
J Tovey
P O'Neill
L Ward
J Cummins
W Reason
D Pratt

W Reason was appointed as a trustee on 15 November 2015.

D Pratt was appointed as a trustee on 15 January 2016.

S Noyes was appointed as a trustee on 27 May 2016.

W Reason resigned as a trustee on 13 May 2016.

SAFELINE WARWICK COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Introduction:

Welcome to our Safeline annual report. As Chair of our charity, thank you for your interest and support in our work, and I hope you find our report informative and interesting.

Being Chair of Safeline is a great privilege and I regard it an honour to work alongside all of those in our organisation who support those who have survived rape and sexual abuse and who work to prevent it. Now more than ever, our work is vital in supporting all who have been affected or who are at risk, we are here for you and you do not need to feel alone.

Reading through the report you will see some of the excellent developments that have been achieved this year; and I hope you will also get a sense of some of our plans for the future. If you would like to have further information on these, please do contact us via the contact details at the end of the document.

Finally, I would like to end my introduction with some thank yous. Firstly, to all of the Safeline staff, and our volunteers for your tireless hard work and commitment, you should be very proud of what you achieve, day after day.

Next, to all of our partners, supporters and colleagues in the organisations we work alongside, to provide comprehensive and meaningful support to those who use our services.

Finally to my fellow Trustees and our Chief Executive Neil - thank you for your commitment, insight and expertise.

Well done to all for what has been achieved in the last year, and here's to the next!

Sue Noyes

Chair of Trustees

Governing Document:

Safeline was established in 1994. It became a Company Limited by Guarantee on 17th March 1998 and a Registered Charity on 4th August 1998. As a charitable company it has Memorandum and Articles of Association as its governing document. These were amended in 2001 and 2007. On 25th November 2010 these were updated with Trustee names on them. The Memorandum and Articles of Association established Safeline objects and powers.

The financial statements comply with current UK statutory requirements, the Memorandum and Articles of Association, the Companies Act 1985 and Statement of Recommended Practice - Accounting and Reporting by Charities 2015 (SORP 2015).

Recruitment and Appointment of Management Committee:

Trustees of the Charity are also Company Directors and under the company's Articles are known as members of the Board. Under requirements of the Memorandum and Articles, members of the Board serve for an annual period and retire by rotation at each Annual General Meeting.

Due to the nature of the charity's work, the Board members seek to ensure that the needs of survivors of sexual abuse are appropriately reflected through the diversity of the trustee board such as recruiting clinicians, those with marketing and finance expertise as well as those working with different age groups and abilities. Safeline routinely seeks other professional skills to widen those of existing Board members including helping it to adapt to ever-changing and challenging economic environments. Potential Board members are required to provide a list of their skills and have references taken up prior to appointment. They are then co-opted onto the Board until the next Annual General Meeting formally elects them.

Trustees Induction and Training:

New Trustees are given a detailed Safeline induction by the Chair and Chief Executive and are issued with a Trustee Handbook that outlines the vision, mission and values of the organisation as well as what it means to be

SAFELINE WARWICK COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

a trustee with roles and responsibilities highlighted.

Organisational Structure:

Safeline has a provision for a maximum of seven Trustees and the Board meets at least six times a year. Trustees are responsible for the strategic direction of the organisation. Since the Founder Trustee retired in May 2011, and a paid manager appointed, strategic and day-to-day management of Safeline have been separated.

Trustees delegate day-to-day operational management of Safeline to the Chief Executive (Neil Henderson) who also supervises staff, ensuring them and volunteers continue to develop their skills and working practices in with best practice. The Chief Executive is ably supported by their staff, all of whom are qualified in their areas of expertise.

Risk Management:

Trustees regularly review major risks to which the charity is exposed and systems have been established to mitigate these. External funding risks are reduced by diversification of grant funding. Internal risks are minimised by the implementation of new policies and the review of existing ones to ensure consistent quality of delivery across all aspects of the charity.

Public Benefit Test:

As part of the updated Charities Act 2006 all charities need to promote and show how public benefit is being addressed. All activities are undertaken to further the charity's purposes for the public benefit; Trustees have had regard to the Charity Commission's guidance on public benefit. Safeline supports any member of the public affected by the traumas of sexual abuse, rape and associated issues such as self-harm, regardless of whether these are historic, recent or ongoing. Services include a free telephone helpline, counselling, young people 'breaking the cycle' projects, support groups and Independent Sexual Violence Advisor.

We provide counselling to young people with child protection plans and workshops on internet safety, positive coping strategies and keeping safe.

This enables clients to raise their personal issues in a way that best suits individual needs and confidentiality is assured.

Safeline also provides awareness of and training in dealing with sexual abuse/rape for professionals such as teachers, social workers, health visitors and other voluntary sector agencies.

OBJECTIVES AND ACTIVITIES

The objectives of the charity are to provide information concerning sexual abuse and rape, work to reduce the incidence of such abuse and finally to safeguard those at risk of or affected by sexual abuse and rape.

Safeline achieves these by carrying out the following activities:

- Initial client assessments - to determine client needs, tailoring services to suit
- One to one counselling - mainly for people aged 11 years and upwards
- Support Groups - on a 'closed' basis for a time limited period
- Telephone helpline - accessed via a free phone number
- ISVA - supporting clients through the criminal justice system
- Projects - work with at risk of or already excluded young people from schools
- CAF - counselling for young people with child protection plans
- APE - alternative provision in education, linked to our young people projects
- Client training - e.g. confidence building, coping strategies and anger management
- External training - for health and teaching staff, e.g. on working with survivors and self-harm
- Information packs - to cater for different audiences
- Newsletters - published quarterly, for survivors, volunteers, supporters and funders
- Lending library - of books for survivors, volunteers and workers

SAFELINE WARWICK COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

ACHIEVEMENTS AND PERFORMANCE

Our plan this year was to realise one simple objective: to effectively support more people affected by sexual abuse and rape than ever before. Reflecting on the last 12 months, I am proud to say we achieved that and in so doing, we made a very real difference to a lot of people's lives. I am inspired by the amount we have done as a charity this year and there are so many achievements to choose from, but the following were especially memorable for me;

- We supported over 4,000 people in 2015/16, double what we did in 2014/15
- In October 2015, we extended the opening hours of our National helpline and embraced online technologies so that more people could access our services when they want, where they want and how they want. There were over 2,000 additional contacts to the helpline between October 2015 and March 2016
- We significantly increased the capacity of our prevention team and extended our range of preventative services to double the number of vulnerable young people we safeguarded from child sexual exploitation.
- Despite the significant increase in demand for our services, we maintained our no waiting list policy so that survivors were able to access the right treatment when they needed it and we avoided the need to impose arbitrary limits on the amount of counselling each client received, critical conditions for an effective recovery
- We introduced new innovative services to ensure victims and survivors get the right support they need to help them recover. As well as our online services, we introduced Drama therapy which is highly effective for younger children who have suffered extreme trauma; demand for the service was over-subscribed
- We launched a new Safeline website in October 2015 to make it easier for people to access relevant information and support regarding sexual abuse and rape. Since its launch nearly 1,400 people have visited the site, 73% of which are new users and our information pages have been viewed over 3,100 times

SAFELINE WARWICK COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

- We quadrupled the number of people we supported who were considering reporting their abuse to the police or who were already engaged in the criminal justice system because they wanted the perpetrators of violent sexual crimes held to account

- We grew our income by 49% compared to 2014/15 which enabled us to increase investment in our frontline services and infrastructure

- Awareness of Safeline and the work it does grew. More victims and survivors found us and were able to access support; many more organisations referred survivors to us or wanted to engage with us to help them protect and support others and more people supported us because they recognised the huge impact sexual abuse and rape has on their communities and the great work Safeline does in supporting those people affected by it

- Our work also had impact. Our prevention projects kept vulnerable young people safe and taught them how to protect others. Other clients recovered or were well on their way to recovery; they were able to stop the cycle of abuse, they started trusting others, they no longer felt hatred and fear and were able to accept what had happened to them. Our clients told us that as a consequence of this it reduced trips to GP's and A&E departments, it reduced time off work, it helped reduce crime because people could keep themselves safe and it reduced exclusions at school and improved educational attainment.

It has been a privilege to witness the magnificent work that has been done to deliver all of these achievements; none of it would have been possible without the dedication and commitment of our staff and volunteers or the incredible generosity of those who support us.

I would also like to express my gratitude to Safeline's Board of Trustees, all of whom freely give up their time because they believe that vulnerable children and young people need to be protected and victims and survivors need more effective support. It is estimated that 1 in 5 women and 1 in 6 men have been sexually abused or raped in the UK so even with these achievements, there is still a lot more to be done.

Our environment is still incredibly challenging with the pressures of funding cuts, a huge increase in the number of survivors seeking help as a result of high-profile abuse investigations and unfortunately sexual abuse and rape remains a very difficult and highly personal subject-matter which victims and the general public still find difficult to talk about and support. However, at Safeline we are optimistic that these challenges can be overcome and we will continue to strive every day to provide people with the help and support they need to keep them safe and allow them to function normally again.

FINANCIAL REVIEW

Total income for the year increased from £405,790, to £603,535, an increase of £197,745, a record in our 21-year history and an increase of 49% on the previous financial year. The vast majority of this increase came from carrying out charitable activities including grant income received from Government departments and other grant giving bodies and local authorities.

Total expenditure increased from £354,286 to £564,678, an increase of £210,392, (+59%). The vast majority of income growth was invested in frontline services and infrastructure so that more vulnerable young people could be protected and more victims and survivors supported.

Investments included the recruitment of 9 additional staff, extending the operating hours of the Helpline, investing in new technology to support the 9 additional staff, the helpline and to enable people to reach us in different ways (Online services such as text, email and instant messaging), increased counselling, additional room hire for counselling and training for our staff and volunteers.

Funds were also used to increase awareness of the work the charity does so that more vulnerable young people could be protected, more victims and survivors could access support, more organisations could refer clients to us and more people could support us.

The charity generated a surplus of income over expenditure of £38,857, this will be used to support further investment in frontline services.

SAFELINE WARWICK COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

Reserves:

Safeline maintains a level of financial reserves primarily to manage the potential loss of funding. The objective is to ensure that Safeline would be able to continue to support existing clients in difficult circumstances and has the time to adjust its strategy to meet those changing circumstances. At the same time, the Trustee Board wants to ensure that the maximum amount of resources is used for charitable purposes, and therefore aim to ensure that reserves are no higher than necessary.

A formal review of our reserves was carried out in 2016 in accordance with our strategy to review the reserve policy at least once a year. The review considered the impact of the financial risk associated with our income and expenditure streams and balance sheet items and concluded that the appropriate target reserve range continues to be between £120,000 and £160,000. Our current level of free reserves is £140,000 which is within the target range.

Overall financial health:

The financial performance of Safeline over the last 6 years has been good. Income has grown from £170,000 in 2010/11 to £603,000 in 2015/16, an increase of 255%. This has enabled the charity to invest more resource in frontline services to protect and support more people affected by sexual abuse and rape. The charity also manages its expenditure well and has a good track record of delivering surpluses and reserve levels are reviewed annually and sufficient provision is made to protect the charities operation in the short term.

Despite this good performance however, there are a number of factors that put current income levels at risk. These include:

- Diversity of income: Safeline is still over reliant on a small number of income sources. For example, nearly 70% of all income still comes from central Government and given the ongoing pressures to reduce Government spending this presents a risk
- Short term funding: Nearly 85% of all income has a lifespan of 12 months, this creates uncertainty and makes long term planning very difficult
- Composition of Income: 89% of the charity's income is restricted to specific projects which limits the financial resources available to support initiatives the charity would like to pursue in support of victims and survivors

These factors have existed for some time and over the last two years some significant progress has been made to manage them. For example, in the 2013/14 financial year 95% of all income came from central Government, that has now been reduced to 69% as result of growth from other income streams but it is recognised that more still needs to be done.

Continuing to grow and diversify the charity's income base is a major strategic objective for the Executive team and the Board of Trustees and a number of opportunities have already been identified that will strengthen the financial health of Safeline in the future. Plans are already being developed that will enable Safeline to take full advantage of these opportunities.

In the short term, Safeline will continue to focus on the things that has delivered good financial performance over the last few years. The success of its fundraising team has been exceptional, every £1 invested in fundraising activities has generated £10 and it has a 43% success rate in grant bids, the sector average is 15%. The management of expenditure has been strengthened by investing in internal expertise to more rigorously manage costs and we continue to invest in awareness raising activities to attract more supporters.

SAFELINE WARWICK COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

PLANS FOR FUTURE PERIODS

The vast majority of objectives that we set out to deliver last year were achieved. For example: - A key objective for us was to protect and support more people affected by sexual abuse and rape, we did, we helped nearly 2,000 more - We wanted to protect and support those most at risk such as people with a disability, we did, 40% of people who contacted the helpline described themselves as having a disability - We wanted to deliver new services for survivors, we did, our new online services and Drama therapy enabled hundreds more clients to access the right support when they needed it.

Looking to the future, a key task in the coming months will be to develop our next corporate strategy that will set our long term priorities that will enable us to help and support even more people affected by sexual abuse and rape. The work will commence in the autumn and the key strategic aims that are likely to emerge include:

- Safeguarding more vulnerable children and young people from child sexual exploitation and supporting the recovery of more victims and survivors
- Growing, diversifying and sustaining our income base
- Investing in Safeline's people and infrastructure to create the capacity to support more people
- Clearly demonstrating the impact, we have on victims and survivors and our wider public benefit
- Use our helpline and online services capacity to provide timely and cost effective support to the thousands of people who are currently waiting to access support or who are denied access to support
- Increasing our Training provision to empower communities of practice to protect and support more people - Continuing to raise awareness of Safeline so more people can find us, more people can support us and more people feel able to talk about sexual abuse and rape more openly
- Use the in-depth knowledge we gain from working with victims and survivors every day to improve what we do and disseminate learning to others
- Develop new partnerships that will enable us to deliver our strategic objective of protecting and supporting more people
- Continue to improve the efficiency and effectiveness of the charity so the maximum amount of resources is focused on our charitable activities

As we look forward, our single motivation remains to achieve the best possible outcome for as many people as possible and I am confident that with the staff, volunteers and supporters Safeline has, we can achieve that.

INDEPENDENT EXAMINER

Jonathan Cousins FCCA, of Edwards Pearson & White (Audit) Limited, has been appointed as Independent Examiner for the year.

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Signed on behalf of the trustees

A handwritten signature in black ink, appearing to read 'N. Henderson', written in a cursive style.

N. Henderson

Chief Executive Officer

9 September 2016

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
SAFELINE WARWICK**

YEAR ENDED 31 MARCH 2016

I report on the accounts of the charity for the year ended 31 March 2016 which are set out on pages 11 to 18.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Safeline Warwick for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or


(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
SAFELINE WARWICK *(continued)***

YEAR ENDED 31 MARCH 2016

Jonathan Cousins FCCA, of Edwards Pearson & White (Audit) Limited, has been appointed as Independent Examiner for the year.



Jonathan Cousins, FCCA
Independent examiner

8 Jury Street
Warwick
CV34 4EW

21 September 2016

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2016

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
INCOME AND ENDOWMENTS					
Donations and legacies	3	80,156	522,007	602,163	403,507
Other trading activities	4	1,059	-	1,059	747
Investment income	5	312	-	312	1,536
TOTAL INCOME		<u>81,527</u>	<u>522,007</u>	<u>603,534</u>	<u>405,790</u>
EXPENDITURE					
Expenditure on charitable activities	6/7	(146,974)	(417,703)	(564,677)	(354,286)
TOTAL EXPENDITURE		<u>(146,974)</u>	<u>(417,703)</u>	<u>(564,677)</u>	<u>(354,286)</u>
NET INCOME AND NET MOVEMENT IN FUNDS FOR THE YEAR					
	8	(65,447)	104,304	38,857	51,504
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>155,862</u>	<u>85,821</u>	<u>241,683</u>	<u>190,179</u>
TOTAL FUNDS CARRIED FORWARD		<u>90,415</u>	<u>190,125</u>	<u>280,540</u>	<u>241,683</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 13 to 18 form part of these accounts.

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

31 MARCH 2016

	Note	2016 £	£	2015 £
FIXED ASSETS				
Tangible assets	10		28,920	26,667
CURRENT ASSETS				
Debtors	11	7,069		20,768
Cash in hand		<u>303,905</u>		<u>216,076</u>
		310,974		236,844
CREDITORS: Amounts falling due within one year	12	<u>(59,354)</u>		<u>(21,828)</u>
NET CURRENT ASSETS			251,620	215,016
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>280,540</u>	<u>241,683</u>
NET ASSETS			<u>280,540</u>	<u>241,683</u>
 FUNDS OF THE CHARITY				
Restricted income funds	13		190,125	85,821
Unrestricted income funds	14		<u>90,415</u>	<u>155,862</u>
TOTAL CHARITY FUNDS			<u>280,540</u>	<u>241,683</u>

For the year ended 31 March 2016 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These accounts were approved by the members of the committee and authorised for issue on the 9 September 2016 and are signed on their behalf by:



N. Henderson

Chief Executive Officer

Company Registration Number: 03529271

The notes on pages 13 to 18 form part of these accounts.

SAFELINE WARWICK COMPANY LIMITED BY GUARANTEE

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2016

1. ACCOUNTING POLICIES

Basis of accounting

The accounts have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The accounts have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market.

Investment income is included when receivable.

Income from charitable trading activity is accounted for when earned.

Income from grants, where related to performance and specific deliverable, are accounted for as the charity earns the right to consideration by its performance.

Resources expended

Resources expended on the Independent Review are included in governance costs, and all other costs are considered to be charitable activities.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment	-	25% Straight Line
Fixtures & Fittings	-	15% Reducing Balance
Leasehold Property	-	10% Straight Line

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

Pension costs

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the statement of financial activities.

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2016

1. ACCOUNTING POLICIES *(continued)*

Deferred income

Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified the income is to be expended in a future period. As at 31st March 2016, the Charity had deferred income of £40,000 relating to a donation received for spending during 2016-2017, as specified by the donor.

2. TRUSTEES' REMUNERATION, BENEFITS AND EXPENSES

During the year none of the Trustees received any remuneration, benefits or expenses from the Charity.

3. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Grants and donations			
Donations and Regular Givers	9,063	–	9,063
Non Statutory Grants	19,673	80,914	100,587
Home Office - ISVA	–	30,000	30,000
Statutory Funding and Grants	25,000	360,525	385,525
Young People Project (PCC)	–	280	280
Corporate Funding	25,000	9,633	34,633
Contract Income	–	32,000	32,000
Sundry Training Income	730	3,910	4,640
Fee Income Counselling	690	–	690
CAF Counselling	–	4,745	4,745
	<u>80,156</u>	<u>522,007</u>	<u>602,163</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Grants and donations			
Donations and Regular Givers	44,670	–	44,670
Non Statutory Grants	–	42,897	42,897
Home Office - ISVA	–	20,000	20,000
Statutory Funding and Grants	25,000	161,187	186,187
Young People Project (PCC)	–	27,923	27,923
Corporate Funding	–	–	–
Contract Income	38,000	–	38,000

Balance carried forward	<u>107,670</u>	<u>252,007</u>	<u>359,677</u>
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**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2016

3. GRANTS AND DONATIONS (continued)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Balance brought forward	107,670	252,007	359,677
Sundry Training Income	850	1,230	2,080
Fee Income Counselling	5,380	21,300	26,680
CAF Counselling	-	15,070	15,070
	<u>113,900</u>	<u>289,607</u>	<u>403,507</u>

4. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Fundraising income	134	134	747	747
Room hire	925	925	-	-
	<u>1,059</u>	<u>1,059</u>	<u>747</u>	<u>747</u>

5. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Bank interest	312	312	1,536	1,536

6. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Expenditure on charitable activities	145,534	417,703	563,237
Support costs	1,440	-	1,440
	<u>146,974</u>	<u>417,703</u>	<u>564,677</u>

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2016

6. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Expenditure on charitable activities	126,688	226,158	352,845
Support costs	1,440	—	1,441
	<u>128,128</u>	<u>226,158</u>	<u>354,286</u>

7. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Expenditure on charitable activities £	Total Funds 2016 £	Total Funds 2015 £
Expenditure on charitable activities	563,237	563,237	352,845
Support costs	—	1,440	1,441
	<u>563,237</u>	<u>564,677</u>	<u>354,286</u>

8. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2016 £	2015 £
Staff pension contributions	1,239	2,389
Depreciation	5,617	5,303
Auditors' fees	1,440	1,441

9. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2016 £	2015 £
Wages and salaries	159,979	149,850
Other pension costs	1,239	2,389
Recruitment costs	1,678	—
	<u>162,896</u>	<u>152,239</u>

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2016

9. STAFF COSTS AND EMOLUMENTS *(continued)*

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2016	2015
	No.	No.
Number of administrative staff	<u>7</u>	<u>7</u>

No employee received remuneration of more than £60,000 during the year (2015 - Nil).

10. TANGIBLE FIXED ASSETS

	Office equipment £	Leasehold improvements £	Total £
COST			
At 1 April 2015	38,842	18,960	57,802
Additions	<u>3,220</u>	<u>4,650</u>	<u>7,870</u>
At 31 March 2016	<u>42,062</u>	<u>23,610</u>	<u>65,672</u>
 DEPRECIATION			
At 1 April 2015 and 31 March 2016	<u>29,226</u>	<u>7,526</u>	<u>36,752</u>
 NET BOOK VALUE			
At 31 March 2016	<u>12,836</u>	<u>16,084</u>	<u>28,920</u>
At 31 March 2015	<u>9,616</u>	<u>11,434</u>	<u>21,050</u>

11. DEBTORS

	2016	2015
	£	£
Other debtors	935	17,290
Prepayments	<u>6,134</u>	<u>3,478</u>
	<u>7,069</u>	<u>20,768</u>

12. CREDITORS: Amounts falling due within one year

	2016	2015
	£	£
Trade creditors	7,711	16,612
Other creditors	<u>51,643</u>	<u>5,216</u>
	<u>59,354</u>	<u>21,828</u>

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2016

13. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2015 £	Income £	Expenditure £	Balance at 31 Mar 2016 £
BBC Children in Need	16,649	10,359	(27,008)	-
Home Office - ISVA	(10,976)	30,000	(15,108)	3,916
Home Office - Males	10,582	49,695	(10,498)	49,779
Ministry of Justice - Rape Support	31,750	60,000	(63,034)	28,716
Ministry of Justice - Victim Support	5,495	60,000	(43,459)	22,036
Sheldon Trust	(1,000)	5,452	(1,834)	2,618
CAF	10,656	4,745	(2,360)	13,041
Counselling	8,605	27,726	(33,240)	3,091
Joseph Rank Trust	10,000	10,000	(4,783)	15,217
Young People Project (PCC)	4,212	15,320	(22,283)	(2,751)
Safetalk Rugby	(152)	152	-	-
Home Office Norfolk (PCC)	-	107,216	(99,430)	7,786
HMP Onley	-	32,000	(17,486)	14,514
Lloyds Bank Foundation	-	20,000	(16,404)	3,596
BLF Awards for All	-	9,830	(82)	9,748
MOJ Male Rape Helpline	-	68,575	(53,304)	15,271
BBC Children In Need (2015-18)	-	10,937	(7,390)	3,547
	<u>85,821</u>	<u>522,007</u>	<u>(417,703)</u>	<u>190,125</u>

14. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2015 £	Income £	Expenditure £	Balance at 31 Mar 2016 £
General Funds	155,862	81,528	(146,975)	90,415

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets £	Total £
Restricted Income Funds	-	190,125	190,125
Unrestricted Income Funds	28,920	61,495	90,415
Total Funds	<u>28,920</u>	<u>251,620</u>	<u>280,540</u>

16. COMPANY LIMITED BY GUARANTEE

The company is incorporated under the Companies Act as a company limited by guarantee and not having a share capital.

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE
MANAGEMENT INFORMATION
YEAR ENDED 31 MARCH 2016**

**The following pages do not form part of the statutory accounts
which are the subject of the independent examiner's report on pages 9 to 10.**

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE**

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2016

	2016 £	2015 £
INCOMING RESOURCES		
DONATIONS AND LEGACIES		
Donations and Regular Givers	9,063	44,670
Non Statutory Grants	100,587	42,897
Home Office - ISVA	30,000	20,000
Statutory Funding and Grants	385,525	186,187
Young People Project (PCC)	280	27,923
Corporate Funding	34,633	-
Contract Income	32,000	38,000
Sundry Training Income	4,640	2,080
Fee Income Counselling	690	26,680
CAF Counselling	4,745	15,070
	<u>602,163</u>	<u>403,507</u>
Fundraising income	134	747
Room hire	925	-
	<u>1,059</u>	<u>747</u>
INVESTMENT INCOME		
Bank interest	312	1,536
	<u>312</u>	<u>1,536</u>
TOTAL INCOME	<u>603,534</u>	<u>405,790</u>
EXPENDITURE		
CHARITABLE ACTIVITIES		
Staff costs - Wages & Salaries	159,979	149,850
Staff costs - Pension costs	1,239	2,389
Staff costs - Recruitment costs	1,678	-
Establishment - Rent & utilities	16,795	23,871
Establishment - Repairs & maintenance	5,497	2,513
Staff and volunteer expenses	18,553	11,998
Professional - Accountancy fees	13,350	3,750
Professional - Fundraising fees	33,777	35,702
Legal & professional - Other	1,481	-
Telephone	4,430	-
Computer and software	31,809	-
Depreciation	5,617	5,303
Miscellaneous expenses	11,648	17,362
Website costs	12,519	-
Clinical supervision	12,150	11,699
Sessional fees	174,201	59,821
Young people's projects	9,506	-
Room hire	16,316	8,761
Staff training	13,185	6,523
Raising awareness	19,507	13,303
	<u>563,237</u>	<u>352,845</u>

**SAFELINE WARWICK
COMPANY LIMITED BY GUARANTEE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2016**

	2016 £	2015 £
SUPPORT COSTS		
Independent examination fees	<u>1,440</u>	<u>1,441</u>
TOTAL EXPENDITURE	<u>564,677</u>	<u>354,286</u>
NET INCOMING RESOURCES FOR THE YEAR	<u>38,857</u>	<u>51,504</u>