
KEY DETAILS

Job Role: Prevention and Early Intervention Manager.

Reporting Line: Head of Prevention and Early Intervention Services.

Salary: £32,000

Benefits: Matched pension contribution up to 5% | External Clinical supervision | 25 days holiday + Bank Holidays Incremental annual leave with length of service | Training and CPD

Contract: Full time 5 days per week. Monday – Friday 9am-5pm (37.5 Hours). Some evening work may be required.

Location: Office based in Warwick covering Warwickshire & travel (home /office working).

Job Purpose

Responsible for the successful delivery of Safeline's Prevention and Early Intervention services that enable children and young people grow up safe from Child Sexual Abuse and Exploitation, (CSAE), free from trauma, and empowered to excel. Supporting and educating young people to prevent crime abuse and victimisation.

Key Responsibilities

- Provide professional, motivational and supportive leadership to a team of Project Coordinators to ensure they successfully deliver effective Prevention and Early Intervention support to sexually abused and vulnerable children and young people, (CYP) across Warwickshire.

- Work collaboratively with the Head of Prevention and Early Intervention and other direct reports to set the strategic direction for the PEI team, ensuring interventions reflect best practice and are continually improved to better protect and support CYP.
- Coordinate activities with your colleagues to ensure resources are used in an efficient and effective way to maximise their impact.
- Ensure your team have the necessary skills, experience, commitment, training and support to deliver interventions in an effective way. Performance manages your team to ensure they are consistently delivering against agreed objectives, effective support their wellbeing and their learning and development, (including delivering agreed KPI's maximise disclosures etc.).
- Managing specialist projects to most vulnerable young people, promoting their development, increasing emotional and mental health to support their recovery from abuse. Manage a small caseload of CYP delivering a range of interventions to vulnerable CYP.
- Capture and analyse a wide range of data that helps drive continuous improvement, influences policy and practice and supports income generation. Responsible for ensuring Safeguarding policies and procedures are fully complied with.
- Build positive, collaborative relationships with key stakeholders that are essential in helping to protect and support vulnerable CYP.
- Identify personal training and development needs to continually performance.
- Produce evidence-based reports which detail the impact of our work.
- Work across Safeline with other services to ensure all the needs of vulnerable CYP are delivered in a coordinated, trauma-free way.

Person Specification

To succeed in this role and effectively support children and young people, you will need to meet the following requirements.

Education & Qualifications:

- Educated to degree level or equivalent.

Role Requirements

- Ability to work evenings when required and support wider Safeline services.
- Driving licence and access to own transport is essential.

Knowledge, experience, and skills

The following table details the essential and desirable experience, knowledge, and skills we are looking for in a Prevention and Early Intervention Manager.

Essential Experience & Knowledge	Desirable Experience & Knowledge	Skills & Competencies
Extensive experience supporting vulnerable children and young people, with a proven track record of delivering effective outcomes.	Experience working with survivors of sexual abuse.	Strong communication, (Oral and writing).
Knowledge of child sexual abuse and exploitation, including its symptoms, impact and trauma responses.		Effective organisational skills.
A minimum of 3 years' recent line management experience.		Excellent analytical and IT skills.
Experience of teaching, motivating and supporting young people aged 4–18.		Effective collaboration with internal teams and external partners.
Experience leading, motivating and managing a high performing team.		
Extensive safeguarding experience, with confidence in reporting disclosures to statutory agencies.		
Ability to work confidentially, within clear professional boundaries.		
Ability to build and maintain effective professional relationships.		

